

Forms for your
kind attention

- 1. Individual Student Details Form**
(kindly check that this Form has been personalized for your child)
- 2. HPB Letter 1 - Consent Form for Immunization**
- 3. HPB Letter 2- Consent Form for Dental Treatment**
- 4. HPB Letter 3 - Medical Information Form**
- 5. Visitor Declaration Form**

Safe
Management
Measures (SMM)
& TraceTogether
Token

- **Mask Wearing**
- **Safe Distance**
- **Personal Hygiene; Hand Washing**

**Bring to School
every day**





WELCOME!

Briefing for Parents of P1 Students

Tuesday, 4 January 2022



Vision

An Innovative School of
Discerning Learners and
Caring Leaders

Mission

We will provide Quality Teaching and
Learning so that our pupils are
rooted in values and
stretched in their potential.

Values

Excellence, Resilience,
Respect, Responsibility

Orientation Week
(4th Jan to 7th Jan)

Orientation Week

Allows your child to:

- Settle in
- Interact with Peers
- Interact with Teachers
- Learn Rules and Procedures

Allows teachers to:

- Understand each child's personality & interests
- Understand learning needs of each child
- Think of suitable learning environments for the whole class
- Think of ways to support each child in the class

Confirmation of Classes

- Parents will be informed about the confirmed classes on 7 Jan.
- Changes of any classes (if any) will be not be disruptive to your child
- Changes primarily cater to ensure that every child in each class is well supported within a **Community of Learners** with different strengths and needs in each class
- Class Timetable will be issued by the beginning of Week 2 (10 Jan).

Naming of classes

- Classes are named after the **Core Values** of Xinghua Primary School
- At Primary One, we wish to instil the value of being responsible to achieve the level outcome of

Leading Self

1 **Responsibility** 1 (1R1)

... 1R2, 1R3, 1R4, 1R5, 1R6, 1R7

Practicing Safe
Management
Measures (SMM)
in class

- **Daily temperature taking using Oral Digital Thermometers (issued by school on Day 1)**
- **Wipe down routines**
- **Proper handwashing**
- **Checking in by teachers**
- **Safe distance when lining up**



Recess Time

Recess time is staggered for all levels.

Form teachers to guide students in

- (a)** buying food and drinks;
- (b)** going to the toilets;
- (c)** movement within the canteen.

Before going down for recess, students will be taught:

- **Wipe Down procedures**
- **Safe Distancing measures**

A red speech bubble graphic with a white outline, containing the text 'Contacting teachers'. The bubble is positioned on the left side of the slide, pointing towards the list of actions.

Contacting teachers

- **E-mail the teachers**
- **Contact the General Office (GO) at 6288 9121**
- **School Handbook**
- **ClassDojo**
- **On 7 Jan, Form Teachers will issue a letter with contact details**

Common Apps for
Communication
with Parents



School Handbook

- Main communication tool between teachers, students and parents
- Contains school information and contact details of vendors
- **School rules**
- Teach **students to be responsible** by taking down information as directed by teachers e.g. for homework or tasks to be done at home

Student Handbook



SCHOOL SONG

Xinghua Primary School Song

Andante



We are proud of Xing-hua Pri-ma-ry School, our hearts are joined as one. We



care for one an-o-ther and learn with pride and joy. Stri-ving for



ex-cel-lence in school from day to day. Hu-mi-li-ty and ho-nor-a-ty



love and re-spect for all, school and to coun-try, we'll an-swer to your



call. We are proud of Xing-hua Pri-ma-ry School, our hearts are joined as one. We'll



care for one an-o-ther and learn with pride and joy. Stri-ving for



ex-cel-lence in school from day to day.

SCHOOL INFORMATION

ADDRESS	45 Hougang Avenue 1 Singapore 538882
TELEPHONE NUMBER	62889121
FACSIMILE	62838831
SCHOOL WEBSITE	http://www.xinghuapri.moe.edu.sg
EMAIL ADDRESS	xinghua_ps@schools.gov.sg

School Hours

Curriculum hours

Monday to Friday
7.30a.m. to 1.30p.m.

CCAs

Tuesday 7.30a.m. to 9a.m.

Some CCAs may have additional practices after school. Details will be provided separately.

SCHOOL GATES OPENING HOURS (for students)

GATES	DURING TERM TIME
Front Gate B	6.30a.m. to 7.30a.m. 1.30p.m. to 2.00p.m.
Front Gate G	6.30a.m. to 7.25a.m. 1.10p.m. to 2.00p.m.
Back Gate D	6.30a.m. - 7.30a.m. 1.10p.m. - 2.00p.m.
Front Main Gate	6.30am - 7.00pm

Recess

P1 & P4	: 9a.m. – 9.30a.m.
P2 & P3	: 9.30a.m. – 10a.m.
P5 & P6	: 10a.m. – 10.30a.m.



SCHOOL VISION

An Innovative School of Discerning Learners and Caring Leaders

SCHOOL MISSION

We will provide Quality Teaching and Learning so that our pupils are rooted in values and stretched in their potential.

SCHOOL VALUES

Excellence
Resilience
Respect
Responsibility

SCHOOL CREST

The Blue triangles symbolize LOVE and HONESTY.

The White triangles symbolize SIMPLICITY AND PURITY.

The Red stripes symbolize DILIGENCE and COURAGE.

The symbols come in pairs, each representing two attributes enumerated above.

These interactions result in harmony as we work towards excellence.

SCHOOL SERVICES

School Uniform / PE Attire & Shoes	Jeep Sing Fashion Blk 4012 Ang Mo Kio Avenue 10 #01-08 Techplace 1 Singapore 569628 Telephone 64563198 (Main Office) Opening Hours (in school) Website: http://www.jeepsinguniform.com Every Friday 9.00am – 10.30am (sale to students only) 11.00am – 12.30pm (open to parents)
School Bookshop	Pacific Bookstore Telephone 62806901 (School) / 64640111 (Main Office) Opening Hours (in school) Website: http://www.pacificbookstore.com Monday to Friday 9.00am – 10.30am; 1.30pm-3.00pm (sale to students only) 11.00am – 12.30pm (open to parents)
School Transport	Sky Transport Services Telephone 67219581 Email skyoperation15@gmail.com
School Dental Clinic	Dental Therapist Telephone 64874110 (School) Opening Hours (in school) For more information, go to Hpb.gov.sg/schools Tuesday and Wednesday 8.00am-5.30pm Thursday 8.00am to 5.00pm Lunch Hours 1.00pm to 2.00pm.
School Library	Library Assistant Telephone 62870795 Opening Hours 7.15am to 4.15pm
Student Care Services	The Enablers II Pte Ltd Telephone 90063673 (Mobile)

Useful Telephone Numbers

Tinkle Friend	6276 5077
Social Service Office @ Hougang	1800 222 0000
Hougang Sheng Hong Family Service Centre	6289 5022
Samaritans of Singapore	1800 221 4444
Proteach	62859886

SCHOOL RULES

Students are to uphold the good name of the school and to exercise self-discipline both in and outside school. Our school rules are based on our school values.

School Value	Expectations
Excellence	Pupils are to: <ul style="list-style-type: none"> Do their level best in all that they do. Do the right thing and do it right.
Resilience	Pupils are to: <ul style="list-style-type: none"> Persevere and adapt keeping
Respect	Pupils are to: <ul style="list-style-type: none"> Wear the prescribed school: <ul style="list-style-type: none"> is not allowed. be neat and tidy so that they be courteous, kind and respectful to all. Take pride in our nation. Put the National Anthem and tal with the right flag placed on
Responsibility	Pupils are to: <ul style="list-style-type: none"> Take care of themselves and stand in their homework and be punctual for all school activities be considerate to their fellow pupils keep the school clean as well as their own and their litter be discourteous and make their own decisions.

POSSESSION OF ITEMS IN SCHOOL

- Mobile phones and electronic devices
 - Students are encouraged NOT to bring mobile phones to school.
 - However, the school acknowledges that parents may need to contact students after curriculum hours. All parents are to acknowledge the Responsible Usage of Mobile Phones Agreement, which sets out the guidelines for usage of mobile phones when they are in school.
 - All students are to switch off their mobile phones when they are in school.
 - Students caught with mobile phones switched on within school premises, during curriculum hours, playing games or recording of any kind on their mobile phones, without the permission from the school, will have their mobile phone confiscated.

SCHOOL UNIFORM

- Pupils are to wear the prescribed uniform and modifications to the uniform is not allowed.
- Pupils are to wear their name tags on their school shirts and PE attire.

PE ATTIRE

- Pupils must be in PE attire during PE lessons.
- PE T-shirts are according to House colours.
- PE T-shirts are to be neatly tucked in at all times.
- PE attire can be worn when pupils are participating in any other sports or physical activities.

SCHOOL SHOES AND SOCKS

- Pupils are to wear black shoes and plain black socks that cover the ankles fully.

APPEARANCE

- Girls must have their hair neatly styled above the collar or tied up with black or navy blue accessories.
- Girls are only allowed to wear small, simple ear studs. No other jewellery or accessories are allowed.
- Boys must be neat in appearance, clean shaven and no facial hair is allowed.
- Boys are not allowed to have any body piercings.
- All sports equipment are to be gold, silver, black or dark blue.
- All students are to keep their hair in its natural colour.
- All students should have simple and neat hairstyles. Students with inappropriate and/or fashionable hairstyles deemed inappropriate, will have to modify their hair accordingly.

ATTENDANCE AND LATECOMING

- The school strongly believes in instilling the value of responsibility in our students. Attendance in school is compulsory. Any absence is to be supported by a Medical Certificate or valid leave of absence written by the parent and/or guardian.
- Students must be punctual for all classes and school activities.
 - Students are to be in the hall/classroom for the singing of the National Anthem by 7.30am.
 - Students who are late are to report to the Discipline Team or the Deputy Head.
 - Persistent latecomers will have to serve detention during time allocated for CCA.
 - Attendance and punctuality are considerations in determining pupils' conduct grades.

SCHOOL UNIFORM & PE ATTIRE



School Uniform

Plain black shoes and plain black socks covering ankles

PE Attire

PE attire to be tucked in

WORKSHEET GUIDELINES

The following guidelines are to be followed by all pupils during the completion of their assignments and worksheets. The school strongly believes in the importance of neatness and presentation in all school work. Pupils are to be encouraged to present their work in a professional and organized manner. The following table describes the expectations for the presentation of school work.

Grade	Handwriting	Spelling	Grammar	Punctuation	Layout
Year 1	Clear and legible	Correct	Correct	Correct	Neat
Year 2	Clear and legible	Correct	Correct	Correct	Neat
Year 3	Clear and legible	Correct	Correct	Correct	Neat
Year 4	Clear and legible	Correct	Correct	Correct	Neat
Year 5	Clear and legible	Correct	Correct	Correct	Neat
Year 6	Clear and legible	Correct	Correct	Correct	Neat

It is the responsibility of the parent/guardian to ensure that their child is equipped with the necessary materials for school. The school will not be responsible for any materials that are lost or damaged. Pupils are to be encouraged to bring their own materials to school. The school will provide the necessary materials for the completion of their assignments and worksheets.

GRADING SYSTEM DETAILS - HOME GRADING SYSTEM

Grade	Percentage	Grade	Percentage
A	80-100%	D	40-50%
B	60-80%	E	30-40%
C	40-60%	F	20-30%
D	20-40%	G	10-20%
E	10-20%	H	0-10%

MONTHLY PHYSICAL FITNESS AWARD

Month	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Jul						
Aug						
Sep						
Oct						
Nov						
Dec						

SCHOOL DISCIPLINE

No learning can take place without discipline. We believe in building a culture of excellence, instilling positive school and classroom environments in which pupils feel safe and cared for, have a sense of belonging, and are engaged in learning. However, we have zero tolerance towards issues that threaten the physical and psychological safety of our staff and pupils. The table below describes the types of offences that will be recorded and reported.

Offence	Minor	Major
1. Absence	Latecoming • Being late for school without a valid reason	Leaving School Grounds Without Permission • Leaving school grounds after reporting, but before the end of the school session without the school's approval

CONDUCT

Offence	Minor	Major
2. Disruptive Behaviour	• Talking back to a teacher • Talking back to a peer • Talking back to a staff member • Talking back to a parent/guardian • Talking back to a visitor • Talking back to a member of the public • Talking back to a member of the community • Talking back to a member of the staff	• Talking back to a teacher • Talking back to a peer • Talking back to a staff member • Talking back to a parent/guardian • Talking back to a visitor • Talking back to a member of the public • Talking back to a member of the community • Talking back to a member of the staff

• School without a valid pass (Monday to Friday)

• Wearing inappropriate clothing (e.g. hats, scarves or jewelry)

• Wearing inappropriate footwear (e.g. flip-flops, sandals, or slippers)

• Wearing inappropriate accessories (e.g. jewelry, piercings, or tattoos)

• Wearing inappropriate clothing (e.g. hats, scarves or jewelry)



PERSONAL PARTICULARS

NAME: _____

CLASS: _____

HOME ADDRESS: _____

FORM TEACHERS: _____

SIBLINGS IN SCHOOL (IF ANY): _____ CLASS: _____

TRANSPORT TO SCHOOL	<input type="checkbox"/> BY CAR	<input type="checkbox"/> PUBLIC TRANSPORT	<input type="checkbox"/> SCHOOL BUS (NO: ___)
	<input type="checkbox"/> ON FOOT (FRONT/BACK GATE)		
TRANSPORT TO HOME	<input type="checkbox"/> BY CAR	<input type="checkbox"/> PUBLIC TRANSPORT	<input type="checkbox"/> SCHOOL BUS (NO: ___)
	<input type="checkbox"/> ON FOOT (FRONT/BACK GATE)		

PARENTS' / GUARDIANS' PARTICULARS			
CONTACT	FATHER	MOTHER	GUARDIAN
Handphone			
Home			
Office			
Email address			

Should you change your contact numbers/ address, please inform the General office immediately.

IN CASE OF EMERGENCY

Please contact: _____ (Name)


Contact Number: _____ Relationship with Pupil: _____

- Parents to help fill in important info upon receiving the School Handbook in Week 1



Name Tag

- For the **first few weeks of school**, kindly ensure that your child puts on **the Name Tag every day** in school.
- Quick identification for teachers and to ensure that your child be dismissed at the **right gates/ by the correct mode**.

	Name: XXXXXXX Group / Class: 8 T- Shirt colour: YELLOW Contact No.: 91234567
<input checked="" type="checkbox"/> Front Gate B or G <input type="checkbox"/> Back Gate <input type="checkbox"/> School Student Care <input type="checkbox"/> School Bus No: _____ <input type="checkbox"/> Other After School Student Care	

Dismissal

- Please **remind your child** of the **correct gate/mode of dismissal**
- If your child is going back with an **older sibling** from the school, please ensure that arrangements had been made and inform the older sibling(s) accordingly.
- At dismissal, your child will **wait for his/her older sibling in the canteen.**

Safe
Management
Measures (SMM)
& TraceTogether
Token

- **Mask Wearing**
- **Safe Distance**
- **Personal Hygiene; Hand Washing**

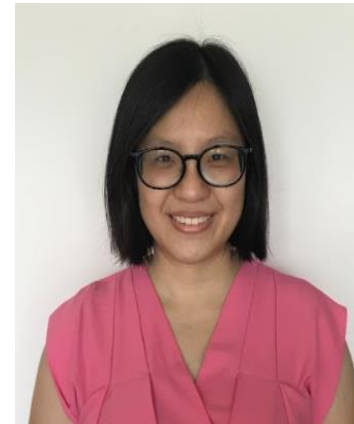
**Bring to School
every day**



Group 1
(1R1)
Form Teachers



Mdm Eunice Tay
eunice_tay_lay_min@moe.edu.sg



Mrs Lim Wai Yin
cheong_wai_yin@moe.edu.sg



Mrs Laura Lim
lim_shu_fen_laura@moe.edu.sg

**Group 2
(1R2)
Form Teachers**



Mdm Siti Hajar
siti_hajar_saini@moe.edu.sg



Mrs Kwan Yang Rui
yang_rui@moe.edu.sg



Ms Julie Katherina
julie_katherina@moe.edu.sg

Group 3
(1R3)
Form Teachers



Mrs Shahid (Hartini)
hartini_mohamed_yusof@moe.edu.sg



Mrs May Sim
chan_bee_foong@moe.edu.sg



Mr Paul Lim
lim_hong_sheng@moe.edu.sg

Group 4
(1R4)
Form Teachers



Mrs Hayma Baktha
haymalatha_bakthavachalam@moe.edu.sg



Mrs Diana Soh
koh_cheng_cheok@moe.edu.sg



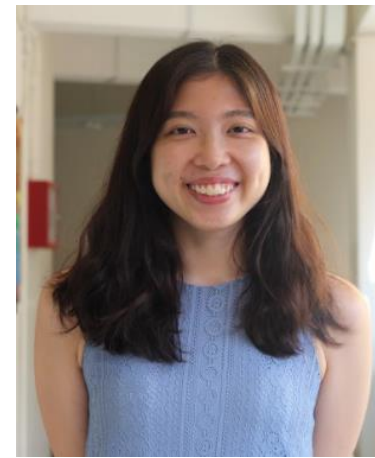
Mr Sean Koh
sean_koh_jian_en@moe.edu.sg

Group 5
(1R5)
Form Teachers



Mdm Nasreen

nasreen_haji_shahabuddin@moe.edu.sg



Miss Abigail Hung

hung_mian_en_abigail@moe.edu.sg



Mr Firdaus

firdaus_ismail@moe.edu.sg

Group 6
(1R6)
Form Teachers



Miss Kaydence Sim
sim_hwee_jian@moe.edu.sg



Mrs Wan Jia Wen
toh_jia_wen@moe.edu.sg



Mrs Ghaz
norrah_rebo@moe.edu.sg

Group 7
(1R7)
Form Teachers



Ms Suraya Mustajab
suraya_mustajab@moe.edu.sg



Mdm Lim Jie Min
lim_jie_min@moe.edu.sg



Ms Tan Pei-ying Elana
elana_tan_pei-ying@moe.edu.sg

Walkthrough of the school

- **Parents to look at different areas in the school.**
- **COVID situation and heightened safe measures, only have a Walkthrough guided by the school personnel**
- **Parents will not allowed to remain in the school after the Walkthrough.**

Thank You!

- **Thank you for ensuring a smooth transition for your P1 child!**



Next Meeting

- **11 February (Friday)**
- **Parent-Child-Teacher-Conference (PCTC)**
- **Details to be Confirmed**